



**THE SIXTH INTERNATIONAL CONFERENCE ON
COMPUTER SUPPORTED COOPERATIVE WORK IN DESIGN**

JULY 11 - 15, 2001

CAMPUS INFORMATION

Overnight Accommodation

Overnight campus accommodation is available for all delegates attending the *CSCW in Design Conference* at *The University of Western Ontario*. All guests requiring campus accommodation will be housed in Essex Hall. Essex Hall is conveniently located close to all the meetings and activities. This residence offers clean, comfortable and affordable accommodation in apartment-style units. There are four single bedrooms, two full bathrooms, a common area and kitchenette (complete with microwave oven, stove top and refrigerator) in each unit. **Accommodations on campus are available for the nights of July 11 to July 14, 2001.** Check-in is after 3:00 p.m. on your day of arrival and check-out is before 11:00 a.m. on your day of departure. The building is accessible to the disabled by elevators to all floors and is air-conditioned for your comfort.

The building is staffed 24 hours a day at the Front Desk and the guests will be accommodated in fully furnished rooms, complete with bed linen, towels, soap and drinking glass. You may want to bring your alarm clock. Daily service is provided to the rooms by University staff. Each unit in Essex Hall will be designated male, female or co-ed. According to University policy, smoking is not permitted in the residence. There are telephones in each unit (long distance by 1-800 or 1-888 calling card) and pay phones and vending machines for snacks and beverages located in the building. Coin-operated laundry facilities are on each floor.

Keys

Please remember to return your keys to the Front Desk of Essex Hall at the time of check out.

Residence Meals

Essex Hall has its own dining room and the Executive Chef offers a wide variety of menu items at each scheduled meal. Breakfast is served each day in the dining room of Essex Hall at a predetermined time, based on the conference agenda.

Campus Parking

Complimentary parking is available to all overnight delegates staying in residence in the Huron lot close to the residence. For those delegates staying off campus and who wish to drive onto campus each day, complimentary parking is also available in the Huron lot.

Special Needs Accommodations

Essex Hall and the campus buildings are barrier free.

Where to Eat on Campus

The University Community Centre Food Court is open daily, Monday to Friday, from 11:00 a.m. to 2:00 p.m. The food court features various brand name food outlets.

Campus Recreation

The University Community Centre features a 25-meter indoor pool for fitness and recreational swimming. Aquatic fitness classes are scheduled at various times throughout the day. Locker and towel service is available at the UCC facilities. Passes are sold on a weekly and day basis for a nominal fee. Squash, racquetball, tennis courts and weight rooms are also available on campus for the delegate's use.

The University Community Centre

Located in the University Community Centre is the Book Store (with a full line of UWO souvenir merchandise), postal outlet, computer store, hair salon, variety store, copy services, travel agency, film processing depot and a wide variety of brand name food outlets in Centre Spot.

Medical Facilities

Full medical services are available at University Hospital, located on the campus of UWO. The main number is (519) 663-3000 and (519) 663-3197 for the Emergency Department.

Telephone Service

An automated telephone system is provided in the common area in each unit. The telephone number for the automated telephone system in Essex Hall is (519) 850-2406 plus the 5-digit extension number. Each phone is equipped with local service and a pre-paid calling card (1-800 or 1-888) is required for long distance.

Message and Mail Service

Messages for registered guests in Essex Hall are posted in the Lobby of the residence. The number for the Front Desk of Essex Hall is (519) 661-4240.

E-mail Service

With advance notice, Conference Services is able to provide you with access to your E-mail while in residence. There is a one time charge of \$20.00 plus GST for this service. Please contact Conference Services directly for further information. Conference Services E-mail address is *conference.services@julian.uwo.ca*.

London Activities

London has much to offer the visitor, from fine dining, art galleries, museums, shopping, golfing and theatre. Many of the local and area attractions are described on the London internet Home Page at <http://www.city.london.on.ca>. The University Home Page is found at <http://www.uwo.ca>. Information on the attractions found in Southwestern Ontario can be found at <http://falls.net/nstar>.

Airport Transfers - In London

Limousine service is available from the London Airport to campus by Checker Limousine Service. This service is located at the arrival's end of the terminal.

Travel by Train or Buses

London is served by trains and buses from various regions across Canada. For information on rail service to London, call Via Rail. For information on bus service to London, call Greyhound Bus Lines.

Car Rentals

Car rentals are available through Avis, Budget, Hertz and Tilden.

Cancellation Policy

Cancellation or change to your registration (*or any part thereof*) must be sent to Conference Services at The University of Western Ontario by fax (519-850-2353). You may cancel or change your accommodation reservation up to two weeks prior to the conference without penalty. Cancellations or changes received within two weeks of the conference will be subject to a 50% cancellation and/or change fee. Credit will not be issued for unused accommodation or breakfast. We are sorry, but we cannot issue credits for late arrivals, early departures or missed meals.

Conference Services
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